iPayment PCI Compliance Process

Last Updated: Nov 2020

parlevel Summary

<u>Simple Process To Self-Assess Your Company as PCI Compliant for the Parlevel Pay Solution</u>

Everyone that acts as a merchant of record in accepting cashless payments, must fill a questionnaire online with these instructions:

Follow this link: https://www.pciapply.com/ipcs

Create Login and Password Credentials. You need your MID number (Parlevel Customer Success can provide) and Tax ID

Choose and Answer Self Assessment Questionnaire A

Answer the four questions (One per Section). It's a very basic questionnaire where the user must answer YES to all questions in order to be compliant. Submit it in the end.

You can then have the system email you three confirmation files, including a certificate of compliance, which must in turn be forwarded to Connie at iPayment/PCS. Customer will then be considered compliant at that time, and for one year.

Verify Merchant Information

Merchant Information

Part 1 Merchant Information

Please confirm that the information below is correct:

CORPORATE NAME	DBA(S)	CONTACT NAME	TITLE
Parlevel Systems Inc	Parlevel Systems Inc	Gabriel Senior	-

ADDRESS	TELEPHONE	EMAIL ADDRESS
112 E Pecan St 11th Flr	(210) 200-8873	gabriel@parlevelsystems.com
San Antonio, Texas 78205		
United States of America		

✎ Edit

Part 2 Type Of Merchant Business

Check all that apply:

- ☑ Retailer ⓘ
- ☐ Telecommunication
- ☐ Grocery and Supermarkets
- ☐ Others
- ☐ Petroleum
- ☐ E-Commerce
- ☐ Mail/Telephone-Order

Merchant Business Type *

Provide a high-level description of the environment covered by this assessment.

DESCRIPTION *
vending machines

Verify Merchant Information

Part 3 Relationships

Please answer the following questions.

Does your company share cardholder data with any third-party service providers (for example, Qualified Integrator & Resellers (QIR), gateways, payment processors, payment service providers (PSP), web-hosting companies, airline booking agents, loyalty program agents, ect.)?   ⓘ [Yes] [No]

Does your company have a relationship with more than one acquirer?   ⓘ [Yes] [No]

Does your company use a Qualified Integrator & Reseller (QIR)?   ⓘ [Yes] [No]

[Save]

Part 4 Processing Solution

Has your processing environment and operational processes changed in the past year?   [Yes] [No]

☑ I have read and agreed to the terms & conditions   [Select Questionnaire Manually]   [Save & Continue]

If renewing your PCI compliance certificate, Part 4 asks if anything has changed in the past year

parlevel))) Questionnaire A

PCS PETROLEUM CARD SERVICES

✓ Merchant Information   ✓ Questionnaire Selection

Questionnaire Selection

Select the Questionnaire that matches your company

A — Your company outsources all credit card processing and credit cards are not present. You have <u>no</u> face-to-face transactions. You do not store credit card information electronically. ✓

A-EP

B — Your company uses an imprinter, stand alone or dial out terminal. You do not store credit card information electronically.

B-IP

parlevel Questionnaire A

Questionnaire A

Your company outsources all credit card processing and credit cards are not present. You have no face-to-face transactions. You do not store credit card information electronically.

Software Selection

Please provide software your company uses below

SERVICE PROVIDER *
Apriva, LLC

ENTER SERVICE NAME *
MERCHANT SERVICER, THIRD PARTY SERVICER;

Add additional

If you don't see your solution, click here to type it in manually.

Does your business use network segmentation to affect the scope of your PCI DSS environment?

Yes   No

How and in what capacity does your business store, process and/or transmit cardholder data?

DESCRIPTION *
cashless acceptance at vending machines

Characters remaining: 216

Continue

Confirm your eligibility to take questionnaire A   ✕

1. You certify that you have no direct control over the manner in which cardholder data is captured, processed, transmitted or stored.

2. You certify that all payment acceptance and processing are entirely outsourced to PCI DSS validated third-party providers.

3. You retain only paper reports or receipts with cardholder data, and these documents are not received electronically.

☑ I agree that the statements above are true.

Click here to choose a different questionnaire   Continue

parlevel Questionnaire

Review all sections and Attest to adhere to these requirements. Section 1 example below.

Questionnaire A Pass

You have successfully completed your questionnaire. Please proceed to "Review and Sign" by clicking on the continue button.

SECTION 1 Pass	SECTION 2 Pass	SECTION 3 Pass
Do not use vendor-supplied defaults for system passwords and other security parameters >	**Develop and maintain secure systems and applications** >	**Identify and authenticate access to system components** >

SECTION 4 Pass	SECTION 5 Pass	SECTION 6
Restrict physical access to cardholder data >	**Maintain a policy that addresses information security for all personnel** >	**Progress Report and Charts** >

Section 1 **Do not use vendor-supplied defaults for system passwords and other security parameters**   Requirement 2

All default logins and passwords should be changed when installing any software. These default passwords are common knowledge in the cyber world and are the first ones tried by hackers. Therefore, they are not providing adequate protection for your systems. Also, any wireless networks should use encryption technology. You must ensure:

1. That unnecessary default accounts are removed or disabled and encryption keys changed from default at installation, and changed anytime anyone with knowledge of the keys leaves the company or changes positions.

2. If applicable firmware on wireless devices are updated to support strong encryption for authentication and transmission over wireless networks.

☑ I attest that I have read and adhere to requirements in this section.

parlevel Signing Off On Assessment

Part 3B PCI DSS Validation [Compliant]

Based on the results noted in the **Questionnaire A** dated **10/4/2018**

Please provide your e-signature.

Merchant Executive Officer Name *	Title *	Last 4 Digits of Your Tax ID or Social Security *

Parlevel Systems Inc- 10/4/2018

<u>Support</u>

Parlevel Hero Support (210) 200-8873
Support@parlevelsystems.com

iPayment (also known as PCS): Connie Campbell, Premier Client Services, 866.427.7297 Prompt 5
ConnieC@pcs4fuel.com