

# Are you ready to launch your market?



Follow the checklist to ensure preparation for your market launch.

## INITIAL TASKS

- Kiosk signed for and paid?  
If the Kiosk was purchased through 3rd Party: A transfer been filed via USAT.
- Confirmed Arrival date for Coolers/Fixtures?
- USAT Micro Market Agreement Filled out and submitted?
- Set up USA Live Login (Contact USAT support for this)
- Confirm if account provides network or will a hotspot be needed.  
(We recommend kiosk be connected via Ethernet Line)  
\*If a hotspot is required please reach out to Customer Success Rep. for options.
- Using accounts internet? Provide them with Port settings PDF.
- Propose launch dates/times to be present and educate users, create wallets, provide assistance. Consider number of users, shifts, break times. Communicate and share agenda with facility manager.
- Schedule training with CS Rep so that VMS tasks can be completed.

## VMS/KIOSK TASKS

- Is the Location, Account and Route for market Created in the system?
- Drivers and other users all created in vms?
- Is the product catalog populated with ALL items that you will carry in market?  
Product lists can be imported if we are provided a detailed and consolidated product info for the items that will be in this market.
- Are UPC's associated with products that will be in your market?
- Are products assigned to market assets with proper pricing & pars?
- Have pre-kit settings have been configured?
- Have Taxes been set up for your products?
- Set up kiosk in your office or warehouse. Test connectivity, cash/cashless acceptance. Load/test products.

## ON-SITE TASKS

- Security Cameras In place and connected to internet or dvr?
- "How to use Market" PDF printed and hung around market?
- FINAL INVENTORY COUNT BEFORE GO LIVE (done through stock app)